



VILLAGE OF REMINDERVILLE
APPLICATION FOR RESIDENTIAL PLAN APPROVAL

1 SCOPE OF PROJECT:	2 TYPE OF PROJECT:																		
<input type="checkbox"/> Building General <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Fire Alarm	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> New Construction*</td> <td style="width: 33%;"><input type="checkbox"/> Central air unit</td> <td style="width: 33%;"><input type="checkbox"/> Drive, apron, & sidewalk</td> </tr> <tr> <td><input type="checkbox"/> Additions*</td> <td><input type="checkbox"/> Furnace</td> <td><input type="checkbox"/> Patio</td> </tr> <tr> <td><input type="checkbox"/> Alterations and repairs</td> <td><input type="checkbox"/> Hot water tank</td> <td><input type="checkbox"/> Swimming pool</td> </tr> <tr> <td><input type="checkbox"/> Deck*</td> <td><input type="checkbox"/> Security & Communications</td> <td><input type="checkbox"/> Siding and gutters</td> </tr> <tr> <td><input type="checkbox"/> Fence*</td> <td><input type="checkbox"/> Lawn sprinkler</td> <td><input type="checkbox"/> Window replacement</td> </tr> <tr> <td><input type="checkbox"/> Shed*</td> <td><input type="checkbox"/> Roof replace/repair</td> <td><input type="checkbox"/> Other</td> </tr> </table> <p style="text-align: center; font-size: small;">*Must obtain approval of the Architectural Board of Review. Applicant must attend the meeting.</p>	<input type="checkbox"/> New Construction*	<input type="checkbox"/> Central air unit	<input type="checkbox"/> Drive, apron, & sidewalk	<input type="checkbox"/> Additions*	<input type="checkbox"/> Furnace	<input type="checkbox"/> Patio	<input type="checkbox"/> Alterations and repairs	<input type="checkbox"/> Hot water tank	<input type="checkbox"/> Swimming pool	<input type="checkbox"/> Deck*	<input type="checkbox"/> Security & Communications	<input type="checkbox"/> Siding and gutters	<input type="checkbox"/> Fence*	<input type="checkbox"/> Lawn sprinkler	<input type="checkbox"/> Window replacement	<input type="checkbox"/> Shed*	<input type="checkbox"/> Roof replace/repair	<input type="checkbox"/> Other
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3 APPLICATION RELATED INFORMATION:																			
Is this project being submitted as a result of a previous preliminary plan review? <input type="checkbox"/> No <input type="checkbox"/> Yes, please provide the preliminary plan review number: _____																			
Is this application being submitted as a result of a Notice of Violation or Adjudication Order that you received? <input type="checkbox"/> No <input type="checkbox"/> Yes, please provide the adjudication order number: _____																			
4 PROJECT/BUILDING LOCATION: (OBC 107.2.2)																			
Street Address _____ City <u>Reminderville</u> State <u>OH</u> Zip Code _____ Parcel Number _____ Sub lot _____ County _____ Summit _____																			
*New construction and additions: Square Footage _____ # Bedrooms _____ # Baths _____ Is this project/building located in a flood plain? <input type="checkbox"/> Yes <input type="checkbox"/> No Has flood plain administrator been contacted for requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No																			
5 BRIEF DESCRIPTION OF THE SCOPE OF WORK COVERED UNDER THIS APPLICATION: (OBC 107.2.1)																			
6 OWNER INFORMATION: <input type="checkbox"/> Check here if owner address is the same as the project location.																			
Owner _____ Street Address _____ City _____ State _____ Zip _____ Phone No. _____ Fax _____ E-mail _____																			
7 CONTRACTOR INFORMATION: <input type="checkbox"/> Check here if owner is completing the work – signed affidavit required																			
Company _____ Contact _____ Contractor Registration Number _____ Street Address _____ City _____ State _____ Zip _____ Phone No. _____ Fax _____ E-mail _____																			
8 REGISTERED DESIGN PROFESSIONAL INFORMATION:																			
<input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Certified fire protection system designer (OBC 107.4.4)																			
Designer _____ Registration /Certificate No.: _____ Street Address _____ City _____ State _____ Zip _____ Phone No. _____ Fax _____ E-mail _____																			

Cost of work covered by this application: _____

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<p>9 CERTIFICATION: (OBC 107.2.5)</p> <p>I certify that I am the <input type="checkbox"/> Owner <input type="checkbox"/> Agent for the owner</p> <p>and all information contained in this application is true, accurate, and complete to the best of my knowledge. All official correspondence in connection with this application should be sent to my attention at the address shown above.</p> <p>Signature _____</p> <p>Print Name: _____ Date _____</p>	<p>10 THE AREA BELOW IS FOR OFFICIAL USE ONLY:</p> <p>Date received _____ Appl. No.: _____</p> <p>Check No.: _____ Verification # _____</p> <p>Processed by: _____ <input type="checkbox"/> Walk in <input type="checkbox"/> Mail in</p>
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Review Fee:

Only applies to projects that go before the Architectural Board of Review. The fee is due at the time the application is submitted.

Building Official Review _____

Architectural Board of Review _____

Permit Fee:

Ohio Building Code Fees (A)

Base Fee _____

Plan Review _____

Fire Protection _____

Subtotal (A) _____

Local Fees and Deposits (B)

Grade Fee _____

Certificate of Occupancy _____

Street Opening _____

Cash Bond Deposit _____

Subtotal (B) _____

Surcharges (C)

Ohio BBS Surcharge (1%) _____

Village Surcharge (5%) _____

Subtotal (C) _____

TOTAL _____

Information concerning permits and fees can be located in the Village of Reminderville Codified Ordinances – **1333.02 PERMITS AND FEES**. Access the codified ordinances online at reminderville.com.



3382 Glenwood Blvd. · Reminderville, Ohio 44202 - Municipal Building · Phone 330-562-1234 · Fax 330-562-9548

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