



Village of Reminderville
Committee of the Whole
November 28, 2017

Call to Order

Meeting was called to order by Mr. DiCarlo at 7:02pm

Roll Call

Mr. DiCarlo, present
Mr. Kondik, present
Mr. Hoffmann, present
Mr. Wiggins, present
Mr. Petrovich, present
Ms. Kovach, present

Approval of Minutes

Mr. Hoffmann moved to approve the minutes from October 24, 2017. Mr. Petrovich seconded. All in favor.

Mr. Hoffmann moved to approve the minutes from November 14, 2017. Mr. Petrovich seconded. All in favor.

Amendments to the Agenda

Mr. Hoffmann moved to add Resolution 114-2017 to the agenda. Ms. Kovach seconded. All in favor.

Mr. Hoffmann moved to add an executive session for personnel matters. Mr. Petrovich seconded. All in favor.

Mayor's Report

No report.

Law Director

No report.

Engineering

Mr. Esser announced he will be retiring at the end of the year and he introduced Tom Tucker who will be taking over his position as Village engineer. Mr. Bowlin reported Resolutions 108, 109, and 110 are for fees for OHM that were not included in the original legislation for their projects. Resolution 112-2017 is for the OHM contract for years 2018 and 2019. The design work for Ensign Cove is in process. They are still waiting on the pressurized test for the sanitary line on

Nautilus Trail; the waterline is 70% complete with the install; trench repairs are still pending due to the testing being incomplete; there will be a progress meeting at Village Hall tomorrow at 10:00am. The developer of Herrington Place has installed the underground utilities and road for Phase 10. No work has started on Phase 11. Liberty Ledges is finalizing the utilities in Phase 7.

Service Department

Mr. DiCarlo reported the last leaf pick-up will be the week of December 11. The service crew are starting to put up holiday lights. The snow plows are ready to go. They are looking for a full-time laborer and part-time plowers.

Reminderville Athletic Club

Mr. Tripp reported he has been working on getting the Spectrum and Wi-Fi bill lowered; there will be a savings of \$450 a month. He will be cancelling Direct TV. He reported there are 4,077 members, which equates to 2,086 billable units. 764 renewals since October 1 and 696 new memberships.

Fiscal Officer

Ms. Wordell asked if anyone had questions pertaining to Ordinance 27. Ms. Kovach asked about the Village car purchase. Ms. Wordell stated they initially wanted a lease but the dealership does not do that with municipalities. The deal for the 2018 Traverse has rebates for municipalities and the cost would be \$31,000. This vehicle would be used by Village employees for traveling to meetings and conferences; community events like the Toy Delivery; trips to Sam's Club for supplies for Village Hall and RAC; basically, will take away the need for reimbursements for mileage for everyone who drives their own car on Village business. Ms. Task will look into its possible use for senior transportation to events as well. Ms. Kovach commented it might not work for seniors because it's not handicapped accessible and they may not be able to get into an SUV. Mr. Carpenter stated they can make a motion for the purchase so they do not miss the rebates and then they can ratify it with legislation at the next Council meeting. Chief Plunkett stated the maintenance of the vehicle will be covered under his fleet in the fire department. Ms. Kovach asked if the vehicle purchase is more cost effective than reimbursing mileage and if the Travel/Transportation budget will be adjusted for 2018. Ms. Wordell said she has not run reports for an exact mileage amount that was paid out for the past year but she and Ms. Task alone were reimbursed a total of a few thousand dollars and Mayor Alonso drives much more than that. Ms. Kovach asked for a report of what was paid out. Ms. Wordell will have to pull all of the receipts turned in from the past year. Mr. Kondik asked how many miles can be expected out of the car. Ms. Wordell replied the police vehicles are driven over 100,000 miles and she believes it will take a long time to hit that mark. Mr. Wiggins feels we should get at least 8 years out of the car. Ms. Wordell also reported Ordinance 28 is changing an advance of funds to a transfer of funds; the wording just needs to be corrected for auditing purposes.

Police

No report.

Fire

No report.

ARB

Mr. Kondik reported there were two no-shows and approval on a sunroom addition. The December meeting is tentatively scheduled for December 18 if there are any applicants.

Planning & Zoning

No report.

Board of Zoning Appeals

No report.

Finance Committee

Mr. DiCarlo reported they recommended payments totaling \$115,573.39. They reconciled bank statements from September and October. The next meeting will start at 6:30pm.

Cable

Mr. Hoffmann reported the new shared channel is 1052 with various communities. Their next meeting will be on December 7.

Communications

No report.

Long-Term Community Development

No report.

Records

No report.

JEDD

Mr. DiCarlo reported the next meeting is Tuesday, December 5 at Twinsburg Township Hall.

LEGISLATION:

ORDINANCE 24-2017: AN ORDINANCE AMENDING CHAPTER 192 OF THE CODIFIED ORDINANCES OF REMINDERVILLE, OHIO, ENTITLED "VILLAGE OF REMINDERVILLE, OHIO, INCOME TAX ORDINANCE." 2nd Reading. *Alonso*

ORDINANCE 26-2017: AN ORDINANCE TO INCREASE THE SALARY OF COUNCIL PRESIDENT AND COUNCIL VICE PRESIDENT. 1st Reading. *DiCarlo*

Mr. DiCarlo stated this Ordinance is in keeping with the \$50 more for Council President and \$25 more for Council Vice President. The wording had to be

adjusted due to the \$630 monthly amount that is now earned by the Council members just elected.

ORDINANCE 27-2017: AN EMERGENCY ORDINANCE TO MAKE APPROPRIATION AND REVENUE ADJUSTMENTS FOR THE 2017 VILLAGE BUDGET. 1st Reading. *DiCarlo*

ORDINANCE 28-2017: AN ORDINANCE TO CONVERT AN ADVANCE OF FUNDS TO A TRANSFER FROM THE V.R. JEDD FUND (2073) TO THE PARKS AND REC FUND (2041), AND DECLARING AN EMERGENCY. 1st Reading. *Alonso*

ORDINANCE 29-2017: AN ORDINANCE TO TRANSFER TWENTY-FIVE THOUSAND DOLLARS FROM THE V.R. JEDD FUND (2073) TO THE PARKS AND REC FUND (2041), AND DECLARING AN EMERGENCY. 1st Reading. *DiCarlo*

RESOLUTION 98-2017: A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO TAKE ALL ACTIONS NECESSARY TO ENTER INTO AND EXECUTE A MEMORANDUM OF AGREEMENT BY AND BETWEEN DAVE YOST, AUDITOR OF THE STATE OF OHIO, CHARLES E. HARRIS & ASSOCIATES, INC. AND THE TWINSBURG TOWNSHIP-VILLAGE OF REMINDERVILLE JEDD, AND DECLARING AN EMERGENCY. 2nd Reading. *DiCarlo*

RESOLUTION 99-2017: A RESOLUTION REQUESTING AND AUTHORIZING THE SUMMIT COUNTY BOARD OF ELECTIONS TO PLACE UPON THE VILLAGE OF REMINDERVILLE BALLOT AT THE GENERAL ELECTION OF MAY 8, 2018, THE ISSUE OF REPLACING THE TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION FOR THE PURPOSE OF STREET MAINTENANCE AND REPAIR, AND DECLARING AN EMERGENCY. 2nd Reading. *Alonso*

RESOLUTION 100-2017: A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AND EXECUTE A MEMORANDUM OF AGREEMENT BY AND BETWEEN DAVE YOST, AUDITOR OF THE STATE OF OHIO, CHARLES E. HARRIS & ASSOCIATES, INC. AND THE VILLAGE OF REMINDERVILLE, AND DECLARING AN EMERGENCY. 2nd Reading. *DiCarlo*

RESOLUTION 101-2017: A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH SPORTS AND SPINE PHYSICAL THERAPY, INC. 2nd Reading. *Alonso*

RESOLUTION 102-2017: A RESOLUTION TO PROMOTE MARCO BERQUIST TO THE POSITION OF LIEUTENANT IN THE REMINDERVILLE POLICE DEPARTMENT. 2nd Reading. *Alonso*

RESOLUTION 103-2017: A RESOLUTION TO HIRE JUSTIN PHILLIPS AS A FULL-TIME POLICE OFFICER WITH THE VILLAGE OF REMINDERVILLE. 2nd Reading. *Alonso*

RESOLUTION 105-2017: A RESOLUTION TO ACCEPT THE RESIGNATION FROM THE REMINDERVILLE POLICE DEPARTMENT AND REVOKE THE POLICE COMMISSION OF ANDREW LILE, AND DECLARING AN EMERGENCY. 1st Reading. *Alonso*

RESOLUTION 106-2017: A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH VASU COMMUNICATIONS, INC FOR THE PURCHASE OF MOBILE RADIOS TO BE USED BY THE POLICE DEPARTMENT. 1st Reading. *Alonso*

RESOLUTION 107-2017: A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH COMMUNITY RESPONSE SYSTEMS, LLC. 1st Reading. *Petrovich*

RESOLUTION 108-2017: A RESOLUTION TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO PAY OHM ADVISORS THE AMOUNT OF ONE THOUSAND SIX HUNDRED TWENTY-THREE AND 40/100 DOLLARS (\$1,623.40) FOR ENGINEERING AND INSPECTION SERVICES PERFORMED DURING THE WILLOWBROOK DRIVE PAVING PROJECT. 1st Reading. *Alonso*

RESOLUTION 109-2017: A RESOLUTION TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO PAY OHM ADVISORS THE AMOUNT OF TWO THOUSAND SIX HUNDRED TWELVE AND 70/100 DOLLARS (\$2,612.70) FOR ENGINEERING AND INSPECTION SERVICES PERFORMED DURING THE SURFSIDE CIRCLE PAVING PROJECT. 1st Reading. *Alonso*

RESOLUTION 110-2017: A RESOLUTION TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO PAY OHM ADVISORS THE AMOUNT OF ONE THOUSAND SEVEN HUNDRED SIXTY-THREE AND 90/100 DOLLARS (\$1,763.90) FOR ENGINEERING AND INSPECTION SERVICES PERFORMED DURING THE GEORGIA STREET PAVING PROJECT. 1st Reading. *Alonso*

RESOLUTION 111-2017: A RESOLUTION TO HIRE STACEY TASK AS COMMUNITY EVENT/SENIOR ACTIVITIES COORDINATOR, AND DECLARING AN EMERGENCY. 1st Reading. *Alonso*

RESOLUTION 112-2017: A RESOLUTION TO HIRE OHM ADVISORS AS VILLAGE ENGINEER, COMMENCING JANUARY 1, 2018 THROUGH DECEMBER 31, 2019. 1st Reading. *Alonso*

RESOLUTION 113-2017: A RESOLUTION TO PROMOTE DEBRA HYBIL AND KRISTEN LOW TO LEAD POSITIONS FOR THE REMINDERVILLE ATHLETIC CLUB, AND DECLARING AN EMERGENCY. 1st Reading. *Alonso*

RESOLUTION 114-2017: A RESOLUTION ACCEPTING THE RESIGNATION OF MATTHEW HERRERA FROM THE VILLAGE OF REMINDERVILLE SERVICE DEPARTMENT, EFFECTIVE NOVEMBER 20, 2017, AND DECLARING AN EMERGENCY. 1st Reading. *Alonso*

Mr. Hoffmann moved to go into executive session at 7:40pm. Ms. Kovach seconded. All in favor.

Mr. Hoffmann moved to reconvene at 7:48pm. Ms. Kovach seconded. All in favor.

Old Business

New Business

Ms. Task reported the Santa Toy Delivery is Saturday, December 9 starting at 1:00pm. Gift drop-off is at the fire station on Saturday, December 2 12:00-6:00.

Adjournment

Mr. Hoffmann moved to adjourn. Ms. Kovach seconded. All in favor.

Meeting adjourned at 7:48pm

Respectfully submitted,

Stacey Task, Clerk of Council

Village of Reminderville

Date _____

Thomas DiCarlo

Council President