



3382 Glenwood Blvd. · Reminderville, Ohio 44202 - · 330-562-1234 · www.Reminderville.com

ARCHITECTURAL BOARD OF REVIEW FILING AND PLAN PROCEDURE

The Architectural Board of Review for the City of Reminderville meets on the fourth Monday of each month at 6:30pm in Council Chambers at the City Hall. Filing deadline is two weeks prior to the meeting date. Any submissions after the filing deadline may not be heard until the following meeting.

Applicants are required to be in attendance.

Applicable projects: new construction, additions, decks, docks, fences, sheds, gazebos, pergolas, porches, or any other exterior structures.

Submission shall be as follows:

1. Three sets of construction quality drawings that will include:
 - a. Plan details on property map
 - b. Dimensions of project
 - c. Materials used
 - d. Picture showing what finished project will look like

See specific guidelines for projects available online at Reminderville.com under Building Department Guidelines.

New construction, additions, or any project affecting the grade needs to submit a grading plan.

Contact your Homeowners' Association to confirm if approval is needed before you submit application to the Building Department.