



3382 Glenwood Blvd. · Reminderville, Ohio 44202 - Municipal Building · Phone 330-562-1234 · Fax 330-562-9548

BASEMENT FINISH/KITCHEN BATH RENOVATIONS

Before performing any interior alterations such as finishing a basement or renovating the kitchen or bath, permits must first be obtained from the Building Department.

At the time of applying for a permit, three (3) copies of the plan for the alterations such as a basement finish or a kitchen or bath renovation shall be submitted and will require the following:

- (a) Floor plan – in scale, depicting the entire floor with dimensions, identifying the area proposed for renovation or finish and identifying the use of the room.
- (b) The location of all electrical outlets, lighting fixtures, switching, supply air diffusers and return air venting and any other mechanical appurtenance.
- (c) The location of smoke detectors and carbon monoxide alarms.

Bedrooms are not a permitted use in the basement unless egress requirements have been met. Contact the Building Official for more information.

The Residential Code of Ohio requires a smoke detector in each bedroom and on each level as well as a carbon monoxide alarm in the immediate vicinity of the sleeping area, but outside of the bedroom when there is work requiring a permit.

After the plans have been reviewed by the Building Official a permit may be secured upon receipt of the required fees.

The inspection procedure for all phases of construction is outlined on a separate sheet.