



Village of Reminderville
Finance Meeting
November 13, 2018

Call to Order

Meeting called to order by Mr. Wiggins at 5:00pm

Roll Call

Mr. Wiggins, present
Ms. Smalley, present
Ms. Hach, excused
Mr. Petrovich, present
Mr. DiCarlo, present

Approval of minutes

Ms. Smalley moved to approve minutes from October 23, 2018. Mr. Petrovich seconded. All in favor.

Mr. Wiggins started going through the bank statements. October's bank statements were reconciled without incident.

Mr. DiCarlo moved to accept October's bank statements. Mr. Petrovich seconded. All in favor.

Mr. Wiggins started reviewing the payment register. Ms. Smalley suggested looking into adding a refrigerator and microwave inside Heritage Hall.

Ms. Smalley moved to accept payments totaling \$430,923.14. Mr. Petrovich seconded. All in favor.

Mr. Wiggins started reviewing the proposed 2019 budget. Mr. Wiggins commented this is the first viewing of the budget as requested from the department heads and fiscal officer. Council members in the audience should take notes for when the budget is passed to them. Ms. Wordell said Mayor Alonso presented the budget to Finance Committee with the suggestion that it is tweaked. Ms. Wordell stated the revenues for 2018 are higher than what was projected and there is more coming in to finish the year so she raised the 2019 revenue based on new home permit and tax projections. After the expected expenditures from the departments who use General Fund money, everything as is the General Fund should increase by \$100,000. The expected expenditures

do not include the litigation from Nautilus Trail and the tax bill. The Street Fund expenses were up significantly due to storms, equipment, and overtime for the Service Department crew. The requested budget for next year for the Service Department would put it in the negative due to road salt prices being so high this season. The Parks and Recreation Fund for the RAC revenues are up. Memberships and Latchkey are higher than expected; court rentals are lower. Projected expenses for 2019 are lower because of equipment purchases made in 2018. The 2019 budget is pretty much operational. Ms. Wordell feels the requested 2019 transfer amount from JEDD Fund should be decreased and revenue expectations be raised. There has been no marketing at all; the building sells itself and that has been working for memberships so far. She feels the revenue will be boosted once marketing is really added and with that, the transfer amount can be decreased. Mr. DiCarlo disagreed and feels there has been no marketing in the past two years and he has not seen a plan for marketing so he suggested keeping the transfer amount the same. He said this is not a goal plan, it's a budget. Mr. Wiggins said he feels the transfer amount can be decreased as long as there is a plan in place from the RAC Director. More discussion will be had at a work session. Fire Income Tax Fund projected revenues for 2019 were increased due to higher revenues in 2018. The JEDD Fund needs to be discussed as it is expected to be much lower by the end of 2019 if spending continues as it has been going. Permissive Tax Fund can only be spent on Glenwood Blvd projects. The only project planned for next year is the roundabout remodel. The Road Levy Fund is looking good. TriMor payment and California Street money will come out of that. Mr. DiCarlo asked if road salt could come out of the Road Levy or Permissive Tax, Ms. Wordell will look into that. EMS Billing Fund brings in \$40-50,000 each year. That fund is used to cover some items like uniforms and operational supplies, to save money in the Fire Income Tax Fund.

Ms. Wordell stated the 2019 expenditures include the road projects that are scheduled. The Service Department expenditures come out of three funds: the Street Fund, the General Fund, and the JEDD Fund. Mayor Alonso would like to give the Service Department employees a raise higher than the requested 3%. He believes their overtime will be decreased in 2019 now that Nautilus is almost finished which means they won't have to come in to pump water. Mr. Wiggins noted he favors bonuses rather than higher raises. Ms. Wordell said health insurance is going up 8% and Mayor Alonso is recommending removing medical reimbursements out of the budget for every department. The rest of the expenditures are the same except for road salt and equipment. The RAC proposed 2019 expenditures increases include contractual services and cleaning services. Ms. Task's \$6,000 salary for Community Events and Senior Activities Coordinator will now come out of the RAC. Chief Plunkett was kind enough to pay for her salary in 2018 out of his EMS Fund. Ms. Ness would also like one of the Service Department employees to work one shift a week at the RAC to help with ongoing building maintenance. She is looking into reducing counter shifts and initiating performance raises rather than across-the-board. The Police Department proposed 2019 expenditures include \$45,000 for a new vehicle and a 3% raise in personnel. Mr. Hoffmann commented the pattern of unspent appropriated money that is returned to the General Fund at the end of each year

is something he would like to discuss further at the work session. The Fire Department proposed 2019 expenditures include a 4% raise for personnel. The Fire Income Tax Fund was also paying for cellular phones for Mayor Alonso, Ms. Wordell, and Ms. Task. Those have been moved out. The General Fund proposed 2019 expenditures stayed pretty much the same as did Mayor's Fund and Council's Fund. Mayor Alonso is recommending a raise for Mr. Carpenter, who has not received a raise since 1981. The Fiscal Officer Fund has increased for the 3% in personnel. Civil Service was increased due to testing costs. The JEDD Fund has a decrease in Contractual Services due to not needing the pumps for the Shores any longer except for the one at Commodore. Mr. DiCarlo said the 2019 projected revenue, including carryover, is \$1.1 million so if everything that is appropriated is spent in 2019 including the \$280,000 that is appropriated for the Fire Truck payment, the JEDD Fund will be in the negative. The Building Department proposed 2019 expenditures include a decreased amount with OHM, paying them only for engineering services and taking out building department services. Those services will most likely be filled by a part-time employee covered in personnel. As home building slows down, so will the inspections so that cost will also be decreased.

Ms. Wordell stated total 2019 projected revenue is \$5,834,000 and projected expenditures are \$1.1 million more than what is expected to bring in. Mr. Wiggins stated the Finance Committee will recommend to Council they need to have a series of work sessions with the department heads to tighten the expenditures. Mr. DiCarlo feels the Finance Committee should work to tighten the expenditures before recommending the budget to Council. It was decided to hold Finance Committee work sessions 6:00pm-8:00pm on December 3 and 5.

Old Business
New Business

Mr. Petrovich moved to adjourn. Ms. Smalley seconded. All in favor.
Meeting adjourned at 7:00pm.

Respectfully submitted,

Stacey Task, Clerk of Council

Rodney Wiggins, Finance President