



Village of Reminderville
Committee of the Whole
December 11, 2018

Call to Order

Meeting was called to order by Mr. Hoffmann at 7:00pm

Roll Call

Mr. Hoffmann, present
Mr. Kondik, present
Mr. Wiggins, present
Mr. Petrovich, present
Ms. Kovach, present
Ms. Blayney, present

Approval of Minutes

Mr. Kondik moved to approve minutes from November 27, 2018. Ms. Blayney seconded. All in favor except Mr. Wiggins who abstained.

Amendments to the Agenda

Mr. Hoffmann stated there will be an executive session for personnel reasons.

Mayor's Report

Mayor Alonso thanked the fire department, police department, Ms. Task, and all the volunteers who helped make the Annual Santa Toy Delivery a huge success. There were 230 stops with multiple kids at each stop. He wished everyone happy holidays.

Law Director

Mr. Carpenter gave a personal thanks to Chief Plunkett.

Engineering

Mr. Tucker reported the California Street Reconstruction Project will have the bid opening on December 13. He met with Mayor Alonso to discuss road improvements for 2019. He and Mr. Gorog are continuing to perform field visits regarding resident issues in a timely fashion. Nautilus Trail West will have complete restoration in spring 2019 as well as Ensign Cove being completed. Ms. Kovach asked if the stop sign at Smugglers can be moved back. Right now, it is positioned far back and drivers can't see cross traffic from back that far. Mr. Tucker said drivers are allowed to move forward after making a full stop. He will find out when it will be moved back.

Mr. Hoffmann asked for a long-term schedule of projects from OHM. Mr. Tucker will put that together.

Service Department

No report.

Reminderville Athletic Club

Ms. Ness reported on December 8, they needed \$3,506 to reach the budget balance for memberships and as of today they brought in \$5,194 so they have exceeded their goal for the year. The swimming program up 6% and they will add another day for lessons. Latchkey is up 10%; seniors are at 132%; court rentals are up 11% with a full schedule in the next two months including after-hours rentals. There have been no refunds since July; they are doing a better job of explaining the membership and Latchkey process to people. Mr. Hoffmann asked about membership retainage. Ms. Ness said they will have a report in January for that; as of right now there have been no cancellations. The new classes are TRX Blast, TRX Bootcamp, Pound, and a band stretching class.

Fiscal Officer

No report.

Police

Chief Buck reported they will be receiving a bill from Beachwood Police Department. They had to use their housing for prisoners since Solon was full. It should be a comparable rate.

Fire

Chief Plunkett reported the new telephone system for Village Hall will be completed next week. They will be going through Verizon and it will cut the telephone bill in half.

ARB

No report.

Planning & Zoning

No report.

Board of Zoning Appeals

No report.

Finance Committee

Mr. Wiggins reported they approved payments totaling \$302,122.80. The Village is at 94% of the year, with expenditures at 84% and revenues are at 99.5%. There are still plusses and minuses due for the rest of the year. They reviewed the 2019 budget. Mayor Alonso, department heads, and Ms. Wordell reworked the budget that was initially submitted to the Finance Committee. The revised budget is within the new guidelines set by the Committee. They voted to recommend to Council. The budget as it stands would reflect a deficit of

\$77,645. They are asking Council to remove that deficit and create a balanced budget. The sources of that are plausible as the Committee reserved \$500,000 for contingency funds, \$30,000 for future benefits, and show a carryover of \$600-700,000. There is over \$1m variable for Council to discuss. The next meeting is at 6:30 on January 8.

Community Focus

No report.

Communications

Ms. Blayney reported Dennis from Community Focus was out for the Santa Toy Delivery and had a great time seeing the kids with Santa. There will be video on Community Focus. They are putting the timeline together for The Art Show and it will open mid-March. There will be a People's Choice award and a panel of judges for the category awards. The next meeting is January 14 at 7:00.

Long-Term Community Development

No report.

Records

No report.

JEDD

Mr. DiCarlo reported they met and elected their new officers. Jamie DiFabio is the new Chair, Mr. Wiggins is Vice Chair, and Mr. DiCarlo is Secretary/Treasurer. They also voted on legislation including joint agreements. The next meeting is in March.

LEGISLATION:

ORDINANCE 21-2018: AN ORDINANCE TO APPROVE AND ADOPT POLICIES AND PROCEDURES FOR USE OF VILLAGE OF REMINDERVILLE CREDIT CARD ACCOUNTS. 1st Reading. *Alonso*

RESOLUTION 94-2018: A RESOLUTION TO ADOPT THE HOLIDAY SCHEDULE DETERMINED BY MAYOR ALONSO FOR CALENDAR YEAR 2019, AND DECLARING AN EMERGENCY. 2nd Reading. *Alonso*

RESOLUTION 95-2018: A RESOLUTION TO AUTHORIZE AND DIRECT THE MAYOR TO EXECUTE AND ENTER INTO AN AGREEMENT WITH THE SUMMIT COUNTY PUBLIC DEFENDER'S COMMISSION FOR THE REPRESENTATION OF ELIGIBLE INDIGENT PERSONS. 2nd Reading. *Alonso*

RESOLUTION 96-2018: A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE TINKERS CREEK WATERSHED PARTNERS, INC., AND DECLARING AN EMERGENCY. 2nd Reading. *Alonso*

RESOLUTION 97-2018: A RESOLUTION TO REQUEST THAT THE SUMMIT COUNTY FISCAL OFFICER MAKE AN ADVANCED PAYMENT OF TAX FUNDS FOR TAX YEAR 2018 PAYABLE IN 2019 TO THE VILLAGE OF REMINDERVILLE FISCAL OFFICE, AND DECLARING AN EMERGENCY. 2nd Reading. *Hoffmann*

RESOLUTION 98-2018: A RESOLUTION TO SUPPORT AND ACCEPT THE RECOMMENDATION OF THE TWINSBURG TOWNSHIP-VILLAGE OF REMINDERVILLE JEDD BOARD IN REGARD TO THE 2019 JEDD AREA PROJECTS, INCLUDING THE PROPOSED DIVISION OF FUNDING THEREFOR. 2nd Reading. *Wiggins*

RESOLUTION 99-2018: A RESOLUTION TO HIRE INDEPENDENT CONTRACTORS AS PERSONAL TRAINERS AND FITNESS INSTRUCTORS FOR THE REMINDERVILLE ATHLETIC CLUB, AND DECLARING AN EMERGENCY. 1st Reading. *Hoffmann*

RESOLUTION 100-2018: A RESOLUTION TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO PAY A BONUS TO JONATHAN HERRERA IN THE AMOUNT OF ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00), AND DECLARING AN EMERGENCY. 1st Reading. *Petrovich*

Ms. Blayney said the Service Department crew does a fantastic job. She would like to know how that number came about and whether that is the best idea or if it should be a raise. Mr. Petrovich said they have gone above and beyond for the last two years especially during the bad storms, the construction, the pumps breaking down, and working in adverse conditions. He feels it is a one-time offer for working in unique circumstances. Mayor Alonso asked if the budget reflects pay increases in 2019 for the Service Department. Ms. Wordell said the budget has not been passed yet but a 3% raise is shown in the proposed budget. Mayor Alonso said he thinks Mr. Herrera and Mr. Martin should get \$2,000 and Mr. Jones, who hasn't been here as long, \$1,000. He has leftover money in his travel fund that can be transferred to cover it. Mr. Hoffmann asked for everyone's thoughts on changing the amounts. Ms. Blayney said there are other people in the Village who do extra work and deserve more than they get. She thinks the Service guys do a great job and they are compensated by getting paid overtime for what they do. There is no process as to how bonuses are given out. Ms. Kovach suggested a process be put together in the future as to how bonuses can be given out and how dollar amounts are formulated. Mr. Kondik said he agrees they went above and beyond and feels it's a fair number. He added they are asking for departments to make cuts and now they are raising from \$1,000 to \$2,000. Mr. Hoffmann said because of those storms, everyone put in extra time including the police and fire departments but the service department really put in a lot of extra time. Mr. Petrovich agreed and said he figured \$500 a year for this year and last year. Mr. Wiggins said they are on the lower end on the pay scale and went through adverse conditions to work in and they deserve it. Mayor Alonso said they went above and beyond through the storms and also during rainstorms getting called in throughout the night to fix pumps and hoses. They

had \$15,000 in overtime that will not happen again because the streets have been fixed. They make \$15, \$16, and \$18 per hour so a bonus is deserved. Mr. Hoffmann asked if there were any objections to changing Resolutions 100 and 101 to \$2,000. There were no objections.

RESOLUTION 101-2018: A RESOLUTION TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO PAY A BONUS TO PATRICK MARTIN IN THE AMOUNT OF ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00), AND DECLARING AN EMERGENCY. 1st Reading. *Petrovich*

RESOLUTION 102-2018: A RESOLUTION TO AUTHORIZE AND DIRECT THE FISCAL OFFICER TO PAY A BONUS TO RONALD JONES IN THE AMOUNT OF ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00), AND DECLARING AN EMERGENCY. 1st Reading. *Petrovich*

RESOLUTION 103-2018: A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF A 2017 FORD EXPEDITION FOR USE IN THE POLICE DEPARTMENT FROM LIBERTY FORD FOR A SUM NOT TO EXCEED FORTY-THREE THOUSAND TWELVE AND 50/100 DOLLARS (\$43,012.50). 1st Reading. *Alonso*

RESOLUTION 104-2018: A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF A 2016 FORD EXPLORER FOR USE IN THE POLICE DEPARTMENT FROM LIBERTY FORD FOR A SUM NOT TO EXCEED TWENTY-FIVE THOUSAND TWO HUNDRED EIGHTY-SIX AND 77/100 DOLLARS (\$25,286.77). 1st Reading. *Alonso*

Ms. Kovach asked where the funds are for these vehicle purchases. Chief Buck said the money is in his budget but it will be in a new line item. Ms. Kovach then asked why all of the sudden these purchases are being made. Chief Buck said the two unmarked vehicles, one driven by him and one driven by Detective Berquist, and since 1992 they had been purchased out of the Drug Fund. This last year, they have exhausted those funds with the addition to the police station. The cars have about 200,000 miles on them and are used for interviews and surveillance purposes. The current vehicles will be taken to the government auction. He added that Liberty Ford gave a discount of \$5,000 credit for the vehicles and they need the decision immediately so he's asking for these to go by emergency. Ms. Kovach's concern is that these purchases will be taking \$75,000 out of the carryover that could be applied to balance the 2019 budget. She continued that there are five patrol cars under 50,000 miles with only two being used per shift, can those be used by changing the markings. Chief Buck rotates the vehicles so they don't need a new one as often. Mr. Hoffmann asked if this money was appropriated for 2018. Ms. Wordell replied the carryover amount is a projected amount so if he uses appropriated money in 2018 it will not change the carryover amount. Chief Buck added he chooses used vehicles so they do not stick out. Ms. Kovach asked if the unmarked vehicles are taken home, Chief Buck replied yes. Ms. Kovach stated big purchases at the end of the year are not smart since they don't know what they're getting into yet with the

2019 budget. Chief Buck said the money is in his budget appropriated for 2018. Ms. Blayne asked if the vehicles are used for personal purposes, Chief Buck replied no, they are only worked for police work. They take them home so they don't have to drive in at all times of the night to pick them up when needed.

Old Business

New Business

Mr. Kondik moved to go into executive session at 8:00 to discuss personnel. Ms. Kovach seconded. All in favor.

Mr. Wiggins moved to reconvene at 8:21. Mr. Petrovich seconded. All in favor.

Adjournment

Mr. Petrovich moved to adjourn. Mr. Wiggins seconded. All in favor.
Meeting adjourned at 8:22pm

Respectfully submitted,

Stacey Task, Clerk of Council
Village of Reminderville
Date _____

Walter Hoffmann, Council President